

**2024 RUSU Clubs SSAF SPEG Applications Assessment Rubric**

1.	Applicant club/s is fully affiliated for 2024.
2.	A 2023 SPEG Acquittal Report was submitted if the 2024 applicant club/s received a 2023 SPEG.
3.	The application is complete and comprehensive and includes an adequate budget (including likely costs, likely income, and likely profit/loss) & evidence of likely costs – especially those the club wants the SPEG to cover e.g., quotes.
4.	The proposed activity falls into and makes a significant contribution to achieving one or more of the 2024 SSAF SPEG priorities.
5.	That on face value, the proposed activity is expected to be able to successfully complete and pass any required risk assessment approval processes.
6.	The funding will primarily benefit current RMIT students.
7.	The funding amount requested is 50% or < of the estimate activity costs.
8.	The applicant club/s do not have the capacity to self-fund the activity (or can adequately demonstrate why existing reserves cannot be used).
9.	The activity provides good “value for money” in terms of cost per RMIT student for that type of activity, increasing RMIT student attendance (lower entry fee, larger venue etc), improving the activity, positively promoting RUSU etc.
10.	Where the activity was SPEG funded in previous years & key performance indicators were not met & are similar to the 2024 application, whether the current club leaders can adequately address how they will improve performance (primarily estimated total attendance, RMIT:Other attendance, adherence to submitted budget (amounts & items)).
11.	That, except by prior agreement or for approved “RUSU Collaborate” applications, the activity will not be dependent upon “in house” (RUSU or RMIT) resources that are not actually available to clubs.
12.	The Clubs Department (including Student Communities Team Leader) is confident the applicant club/s have the capacity to successfully deliver the activity (prior event and financial management history etc
13.	The timing or type of the activity does not clash with a significant RUSU, RUSU Club, University or Community activity to the extent that it may negatively impact upon the success of either or both projects/events.
14.	The applicant club/s agrees to include the required “Supported by RUSU” branding on promotional material for their SPEG supported activity.